



**Certified Producers Certificate Application Checklist**

New and renewing applicants must complete the following questions and provide the specified documents in accordance with the California Code of Regulations, Sections 1392.4, 1392.9 and 1392.9.1.

**1) Yes \_\_\_ No \_\_\_ Are you authorized to sell for any other certified producers?**

*If yes, written authorization must be presented and the names of the certified producers you represent must be on your certificate. You may sell for no more than 2 other certified producers in a 12-month period.*

**2) Yes \_\_\_ No \_\_\_ Do you authorize any certified producers to sell for you?**

*If yes, written authorization must be presented and the names of the certified producers you represent must be on your certificate. You may sell for no more than 2 other certified producers in a 12-month period.*

**3) Yes \_\_\_ No \_\_\_ Are you applying for a certified producer’s certificate based on being in a farming partnership, sharecropping agreement, or similar contractual agreement?**

*If yes, proof of partnership and a copy of the current written agreement must be provided to the Agricultural Commissioner at the time of application/ The information must contain all of the following details:*

- \_\_\_ *A clear description of the property location and size*
- \_\_\_ *The degree of financial and material involvement by each party*
- \_\_\_ *The date of the agreement*
- \_\_\_ *A statement verifying the property is under the exclusive control of the partnership as a separate entity from its individual members*
- \_\_\_ *NOTARIZED signatures of all parties executing the agreement*

**4) Yes \_\_\_ No \_\_\_ Are you leasing the farm property on which the certified agricultural products are produced?**

*If yes, a copy of the current written lease agreement must be provided to the Agricultural Commissioner at the time of application, with the following details:*

- \_\_\_ *A clear description of the size and location of the property*
- \_\_\_ *The cost of the lease*
- \_\_\_ *The date of the agreement*
- \_\_\_ *NOTARIZED signatures of all parties executing the agreement*

Producer’s signature

Certificate Number

Date

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_