

How to Register to Bid on Ventura County Surplus on PublicSurplus.com



- 1 To register, go to:
<http://www.publicsurplus.com/sms/register/user>
 Fill out requested information.
- 2 Once registered, login and follow these steps:
 - ▶ At the Surplus home page, go to **“Browse auctions within area”**
 - ▶ Click on **“Select Region”** – choose *California*
 - ▶ Click on **“Select Agency”** – choose *County of Ventura*
 - ▶ Click on **“View all auctions for County of Ventura”**
- 3 This will take you to **“Current Auctions for County of Ventura”**

For Your Information

- Every Tuesday, we release/post new auctions. All auctions typically run for 7 days and close at 3:00 p.m. (Pacific Time) the following Tuesday.
- When you bid and win an auction, you might have to pay for individual auctions separately, as we have multiple sub-accounts to keep track of all surplus inventory from our partnering agencies.
- Questions regarding current auctions can be submitted by clicking on the **View/Ask Questions** hyperlink. Submit your question(s) and we will respond.
- The County of Ventura does offer shipping. Shipping arrangements can be made by the Surplus staff.

1

The screenshot shows the registration page with sections for 'Information', 'Account Agreement', and 'Account Features'. It includes a 'Welcome to the registration area of Public Surplus' message and a list of required fields: Physical Address, Email Address, and Phone Number. There is also an 'Information About You' section with fields for Email Address, First Name, Middle Initial, Last Name, Address, and City.

2

The screenshot shows the home page with a search bar and navigation links. A prominent section titled 'Register to become part of Public Surplus' includes a 'Click the button below to become a buyer, or Contact Us for more information' link. Another section asks 'Looking for a specific item?' with a 'Let us help you find what you are looking for.' link. A third section says 'Browse auctions within area' with a dropdown menu showing 'California' and 'County of Ventura' selected.

This screenshot shows a search results page. It features a search bar and a 'Search' button. Below the search bar, there are three main sections: 'Looking for a specific item?' with a 'Search' button, 'Browse auctions within area' with a dropdown menu showing 'California' and 'County of Ventura', and 'View All Auctions for County of Ventura'.

3

The screenshot shows a table of current auctions for the County of Ventura. The table has columns for Auction ID, Title, Time Left, Bids, and Current Price.

Auction	Title	Time Left	Bids	Current Price
553205	HCH Rolling Table - 10,662	1 min 33 sec	0	\$10.00
553977	Herman Miller Table - 10,670	1 min 33 sec	1	\$30.00
553983	Vertical File Cabinet - 10,672	1 min 33 sec	1	\$10.00
553984	HCH File Cabinet - 10,673	1 min 33 sec	0	\$25.00
555013	HCH Folding Table - 10,674	1 min 33 sec	1	\$20.00
559208	Spy Zone Blouse - 238	1 min 33 sec	0	\$5.00

Please feel free to call or email any of the Surplus staff with any questions.



Monday – Friday: 8:00 am – 5:00 pm

Office (805) 645-1311

GSASore.Surplus@ventura.org

James Dorman - Warehouse Supervisor

(805) 645-1311

James.Dorman@ventura.org