

**If claiming aid and attendance or housebound benefits, you must also provide the following:**

- ☐ A completed VA Form 21-2680, Examination for Housebound Status of Permanent Need for Regular Aid and Attendance (available at [www.vba.va.gov/pubs/forms/vba-21-2680-are.pdf](http://www.vba.va.gov/pubs/forms/vba-21-2680-are.pdf)).
- ☐ If the claimant is in a nursing home, also provide VA Form 21-0779, Requesting for Nursing Home Information in Connection with Claim for Aid and Attendance (available at [www.vba.va.gov/pubs/forms/VBA-21-0779-ARE.pdf](http://www.vba.va.gov/pubs/forms/VBA-21-0779-ARE.pdf)).
- ☐ If claiming medical expenses from a care giver, assisted living or nursing home, also provide a completed Care Expense Statement (available from the Veteran Services Office).

**Once ALL materials have been gathered, please call 805-477-5155 to make an appointment. ★**

**College Fee Waivers**

The College Tuition Fee Waiver for Veterans' Dependents waives mandatory system-wide tuition and fees at any State of California community college, campus of the University of California, or campus of the California State University system. This program does not cover campus based fees like books, housing and parking. The student must meet the in-state residency requirements as determined by the school.

**Every student must provide:**

- ☐ A completed College Fee Waiver (CFW) Application (see [vchsa.org/veterans](http://vchsa.org/veterans) for current form version).
- ☐ Verification of income: A copy of the Student's Income Tax Return filed with IRS (signed 1040, 1040EZ, or Tele File PTIN#) or Franchise Tax Board (FTB) must be submitted with the application. If a copy is not available, a statement from the IRS or FTB must be provided verifying the student's annual gross income (AGI) or verifying there is no record of a return filed (Statement of Non-Filing). The student's AGI is defined as a total of their adjusted gross income plus the value of parental support during the previous year. The amount changes each academic year. Call 805-477-5155 to get the current amount. If tax return is filed electronically by student please provide proof of acceptance by the IRS.

**A new student must also provide:**

- ☐ Verification of dependency:
  - ☐ A copy of the birth certificate.
  - ☐ Verification of the relationship for the following:
    - Stepchild: a copy of the parents' marriage certificate.
    - Adopted child: a copy of the adoption order.
- ☐ Verification of service-connected disability — A VA letter verifying the veteran either:
  1. Has a service-connected disability;
  2. Had a service-connected disability at the time of death; or
  3. Died of a service-related cause.
- ☐ A copy of veteran death certificate (if applicable).



**Once ALL materials have been gathered you can fax (805-477-5418), mail, or drop off the completed California Fee Waiver application and supporting documents. ★**



**COUNTY of VENTURA**  
Human Services Agency

# Appointment Checklist

*You Served*

The following checklist will help you gather the information you will need to file complete Compensation, Pension, Dependency and Indemnity Compensation, Survivors Pension claims and for the College Fee Waiver program.

**Once ALL materials have been gathered, please call 805-477-5155 to make an appointment. ★**

**Compensation Claims**

**You must provide the following to file a Compensation claim:**

- ☐ Original or certified copy of DD Form 214 or equivalent.
- ☐ Copies of all, if any, current relevant private treatment records or Disability Benefits Questionnaires ([benefits.va.gov/disabilityexams](http://benefits.va.gov/disabilityexams)).
- ☐ If filing a pre-discharge (BDD) claim, provide copies of all service treatment records.
- ☐ Direct deposit information including a copy of a voided check.

**If you are claiming dependents, you must also provide:**

- ☐ Copy of marriage certificate.
- ☐ If veteran or spouse was previously married, a complete history of previous marriage(s) including:
  - Date and location of each marriage (city and state);
  - Name of spouse;
  - How the marriage ended (death or divorce); and
  - Date and location the marriage ended. Include documentation of final dissolution of marriage(s).
- ☐ Copy of birth certificate(s) or final decree(s) of adoption for dependent children.
- ☐ Social Security numbers of dependents.



*You Earned*



### Pension Claims

**You must provide the following to file a Pension claim:**

- ☐ Original or certified copy of DD Form 214 or equivalent with proof of wartime service. Certain VA benefits require wartime service. Under the law, the VA recognizes these periods of wartime:

**World War II:** December 7, 1941, through December 31, 1946

**Korean War:** June 27, 1950, through January 31, 1955

**Vietnam War:** August 5, 1964 (February 28, 1961, for Veterans who served “in country” before August 5, 1964), through May 7, 1975\*

**Gulf War:** August 2, 1990, through present

\*Additional dates of eligibility may apply. Please contact our office at 805-477-5155

- ☐ Direct deposit information including a copy of a voided check.
- ☐ If veteran is under the age of 65, not in receipt of SSDI, and not in a nursing home, also include copies of recent medical records signed by a physician and showing clinical description of permanent and totally disabled status, diagnosis and prognosis.

- ☐ A listing of all applicable current information below:
  1. Income (e.g. Social Security, retirement, dividends, etc.);
  2. Net-worth information (e.g. bank account balances, stocks, bonds, mutual funds, 401(k), trusts, etc.); and
  3. Unreimbursed medical expenses (e.g. Medicare Part B premium & caregiver expense).



**If you are claiming dependents, you must also provide:**

- ☐ Copy of marriage certificate.
- ☐ If veteran or spouse was previously married, a complete history of previous marriage(s) including:
  - Date and location of each marriage (city and state);
  - Name of spouse;
  - How the marriage ended (death or divorce); and
  - Date and location the marriage ended. Include documentation of final dissolution of marriage(s).
- ☐ Copy of birth certificates or final decree(s) of adoption for dependent children.
- ☐ Social Security numbers of dependents.

**If you are claiming aid and attendance or household benefits, you must also provide:**

- ☐ A completed VA Form 21-2680, Examination for Housebound Status of Permanent Need for Regular Aid and Attendance (available at [www.vba.va.gov/pubs/forms/vba-21-2680-are.pdf](http://www.vba.va.gov/pubs/forms/vba-21-2680-are.pdf))
- ☐ If veteran is in a nursing home, also provide VA Form 21-0779, Requesting for Nursing Home Information in Connection with Claim for Aid and Attendance (available at [www.vba.va.gov/pubs/forms/VBA-21-0779-ARE.pdf](http://www.vba.va.gov/pubs/forms/VBA-21-0779-ARE.pdf))
- ☐ If claiming medical expenses from a caregiver or assisted living or nursing home, provide a completed Care Expense Statement (available from the Veteran Services Office).

**Once ALL materials have been gathered, please call 805-477-5155 to make an appointment. ★**

### Dependency & Indemnity Compensation Claims

**You must provide the following to file a Dependency & Indemnity Compensation claim:**

- ☐ Original or certified copy of DD Form 214 or equivalent.
- ☐ Copy of Veteran’s Death Certificate. DD Form 1300 or equivalent, if veteran died on active duty.
- ☐ Direct deposit information including a copy of a voided check.
- ☐ Copy of marriage certificate to show dependency.
- ☐ If veteran or spouse was previously married, a complete history of previous marriage(s) including:
  - Date and location of each marriage (city and state);
  - Name of spouse;
  - How the marriage ended (death or divorce); and
  - Date and location the marriage ended. Include documentation of final dissolution of marriage(s).



**If you are claiming aid and attendance or housebound benefits, you must also provide:**

- ☐ A completed VA Form 21-2680, Examination for Housebound Status of Permanent Need for Regular Aid and Attendance (available at [www.vba.va.gov/pubs/forms/vba-21-2680-are.pdf](http://www.vba.va.gov/pubs/forms/vba-21-2680-are.pdf)).
- ☐ If the claimant is in a nursing home, also provide VA Form 21-0779, Requesting for Nursing Home Information in Connection with Claim for Aid and Attendance (available at [www.vba.va.gov/pubs/forms/VBA-21-0779-ARE.pdf](http://www.vba.va.gov/pubs/forms/VBA-21-0779-ARE.pdf)).
- ☐ If claiming medical expenses for a caregiver, assisted living or nursing home, also provide a completed Care Expense Statement (available from the Veteran Services Office).

**Once ALL materials have been gathered, please call 805-477-5155 to make an appointment. ★**

### Survivors Pension Claims (formerly Death Pension claims)

**You must provide the following to file a Survivors Pension claim:**

- ☐ Original or certified copy of DD Form 214 or equivalent with proof of wartime service. Certain VA benefits require wartime service. Under the law, the VA recognizes these periods of wartime:
  - World War I:** April 6, 1917, through November 11, 1918 — For Veterans who served in Russia, April 6, 1917, through April 1, 1920; Extended through July 1, 1921, for Veterans who had at least one day of service between April 6, 1917, and November 11, 1918
  - World War II:** December 7, 1941, through December 31, 1946
  - Korean War:** June 27, 1950, through January 31, 1955
  - Vietnam War:** August 5, 1964 (February 28, 1961, for Veterans who served “in country” before August 5, 1964), through May 7, 1975\*
  - Gulf War:** August 2, 1990, through present

\*Additional dates of eligibility may apply. Please contact our office.

- ☐ Direct deposit information including a copy of a voided check.
- ☐ A listing of all the following applicable current information:
  1. Income (e.g. Social Security, retirement, dividends, etc.);
  2. Net-worth information (e.g. bank account balances, stocks, bonds, mutual funds, 401(k), trusts, etc.); and
  3. Unreimbursed medical expenses (e.g. Medicare Part B premium & care giver expense).
- ☐ Copy of Veteran’s death certificate.
- ☐ Copy of marriage certificate to show dependency.
- ☐ If the veteran or spouse was previously married, a complete history of previous marriage(s) including date and location of each marriage (city and state); name of spouse; how marriage ended (death or divorce); and date and location marriage ended.

