



## Benefits Delivery at Discharge (BDD) Claim Assistance

The County of Ventura Veteran Services Office is at the Fleet and Family Service Center, every Wednesday 0800 – 1600.

You can schedule your first appointment as early as 210 days prior to separation/retirement.

**To schedule an appointment please call 805-477-5155.**

### **What to provide when scheduling an appointment:**

- Full name, SSN, and Date of Birth
- Current Address – Zip code will be used to schedule Compensation and Pension exams approximately 45 days after claim has received.
- If relocating after claim has been submitted; please provide new address and date of intended move.
- Military Entrance Date and Separation Date
- Pay Grade at separation/retirement
- Characterization of discharge if known
- Dependent information to include SSN, Date of birth and marriage dates

### **What to bring the day of the appointment:**

- A digital copy of your service medical/dental records (CD's or USB Thumb Drives\* are acceptable). If you have been seen in the community we encourage you to obtain a copy of those. You may also DOD safe them to [HSA-Veterans@ventura.org](mailto:HSA-Veterans@ventura.org). \* If providing medical and dental records on a USB thumb drive we will not have the ability to review the documents prior to mailing to the Veterans Benefits Administration. Please **DO NOT** place any documents other than your service medical/dental records on the USB thumb drive.
- Please ensure all printed documents are single sided.
- Separation Health Assessment, Part A. (Completed, Printed and Signed) <https://www.va.gov/resources/separation-health-assessment-for-service-members/>
- A typed list of all known conditions you want to file a claim for on a plain piece of paper.
- If filing a claim that includes Post Traumatic Stress Disorder, please complete, print single- sided and sign VA form 21-0781 <https://www.va.gov/find-forms/about-form-21-0781/> and bring to the appointment.

The background of the entire page is a close-up, slightly blurred image of the American flag, showing the stars and stripes in a draped, wavy pattern. The colors are muted, with a soft red, white, and blue.

### **What to bring the day of the appointment (continued)**

- Copies of:  
Marriage Certificate  
Birth Certificates for dependent children  
Divorce Decrees (or death certificates) and dates and location of all prior marriages for you and your current spouse  
SSN Cards for all dependents
- Voided check or Direct Deposit Slip from your bank – required for all first time claims.

### **What to expect the day of the appointment:**

- You should expect the appointment to take 45 minutes to an hour.
- Our Veterans Claims Officer will walk you through the process of filing your BDD claim, generate all required application forms and answer any questions you may have.
- A follow up appointment will be scheduled for you to do a final review of your application, review any conditions that were identified during review of your medical records, and sign all documents.

**Thank you for your service to a grateful nation.**